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***Sheriff Hutton Parish Council***

Minutes of the Parish Council Meeting held on Friday, 9<sup>th</sup> October 2009.

Councillors present: D Wooles (Chairman), D Weston, Mrs P Bean, B Parkinson and N Anfield.  
Apologies were received from Cllr Mrs Calvert (Vice Chairman) and Cllr Read.

- 1 Minutes of the Last Meeting  
Minutes of the Meeting held on 11<sup>th</sup> September 2009 had been circulated and were approved and signed by the Chairman.
  
- 2 Matters for Report
  - 2.1 Christmas Tree Lights: Follow up Report  
It was stated that the old Christmas Lights do not fit the new Christmas Tree which had been planted in the Square. An application for a Grant of £100 had been submitted by the Clerk to Ryedale DC. It was proposed and agreed by all Councillors that a trellis will be constructed around the tree for the lights as the new tree is not yet strong enough to bear the weight of them.
  
  - 2.2 Old Glebe Trust Conservation Area: General Review  
Cllr Parkinson as a Trustee of the Glebe Trust informed Councillors that there had originally been three Trustees. One had died and another, Robin Wardell, had been seriously ill.  
There had been some cutting of grass in the area covered by the Trust. Assistance had been given by a farmer who had allowed 6 of his sheep to graze there and had promised others.  
The Insurance Premium covering Public Liability Insurance had been paid and there was some £1,000 in Business and Community Accounts in the Trusts name. Some rotting trees had also been taken out for safety reasons and generally matters were under control.  
Cllr Parkinson will keep the Parish Council informed and if any help is required he will report back to them.
  
  - 2.3 Training and Development Conference 28/9/09: Report  
The Chairman stated that 6 Councillors had attended the seminar at the Village Hall on 28<sup>th</sup> September 2009. It was gratifying to note that the Council was following in general the main routines and procedures of accepted practice. It had been noted that Councillors had to carry out an appraisal of the Parish Clerk every 12 months with a review every 6 months. The Clerk will obtain the requisite form and the Chairman and Vice-Chairman will undertake the appraisal on behalf of the Council. A Resolution was then passed to follow this procedure and proposed by Cllr Mrs Bean and Cllr Wooles.  
The Chairman and the Vice-Chairman will also look into the employment functions of the Clerk, under the terms of his Contract of Employment, also on behalf of the Council. A Resolution was proposed by Cllr Mrs Bean and seconded by Cllr Wooles. This matter to be looked into further upon Vice-Chairman's return.
  
  - 2.4 Funding Advice and Project Development: Community Forum on 22/10/09  
This information was noted but there was nothing that required attention at the present time.
  
  - 2.5 Mix of Animals in Sheriff Hutton Park  
The Clerk informed Councillors that he had be told by Cllr Read that bulls and heifers were mixed together in fields on the Sheriff Hutton Park Estate. Councillors believed that there was nothing that could be done about this matter and that it was common practice in the farming community. However this matter will be raised

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with YRCC as to the Law and duties of the owner. If signs are required then the owner will be asked to comply.

- 2.6 'In the Chair' Course: 23/11/09  
Councillors had noticed this seminar but there were no parties interested in attending.
- 2.7 Waste Partnership Conference on 6/11/09 (all day) at The Pavilions, Harrogate  
This paperwork had been noted by Councillors but no-one was interested in attending as this was in part covered by the Seminar fixed for 23/11/2009 at which the Chairman, the Clerk and Cllr Weston will attend.
- 3 Correspondence
- 3.1 Letter from Ryedale DC (17/9/09) Parish Liaison Meeting on 13/10/09  
No Councillors were interested in attending.
- 3.2 Letter from NYCC (9/9/09) Winter Service: Salt Bins and Heaps  
The letter from NYCC had been read by Councillors and the Clerk was asked to ensure that all existing salt bins in the Village will be retained by NYCC and kept filled by them.
- 3.3 E-Bulletin from YLCA (28/9/09): Information Pamphlet  
Councillors had no comment to make on this bulletin.
- 4 Planning Applications
- 4.1 09/00965/HOUSE: Mr R Ruddy: Erection of part single-storey extension to north elevation at High Roans Sheriff Hutton Road Strensall York YO32 5TS  
Councillors agreed to support the Application in its present form.
- 4.2 Refusal by Ryedale DC of application: 09/00634/FUL: Mr R Masefield  
Noted.
- 4.3 Refusal by Ryedale DC of application: 09/00760/ADV: Sheriff Hutton CC (Mr E Taylor)  
Noted.
- 4.4 Approval by Ryedale DC with conditions of app: 09/00822/FUL: Mr & Mrs Day  
Noted.
- 5 Receipts
- |     |                              |           |
|-----|------------------------------|-----------|
| 5.1 | Second instalment of Precept | £6,955.00 |
| 5.2 | Village Fair                 | £75.00    |
| 5.3 | Sale of Tourist Guides       | £15.00    |
- 6 Payments  
The following invoices were approved for payment.
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|-----|--------------------------------------|----------------------|
| 6.1 | Grass cutting ISS for September 2009 | £645.84 (Vat £84.24) |
| 6.2 | Repair to Street light by RDC        | £31.17 (Vat £4.07)   |
- 7 Parish Website  
Cllr Mrs Bean announced that the next Meeting affecting the web site would take place during November 2009.

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- 8 Parish Plan: to include circular received from NYCC  
The Chairman said he had a report from the Progress Review Group which he did not propose to go through at the present but would give a copy to the Clerk to attach to the Minutes and invite discussion at that time.
- 9 Exchange of Information
  - 9.1.1 Cllr Parkinson said that tree no 4 in the photographs needed a branch lopping off and Tree Fella should be instructed to deal with it.
  - 9.2 Cllr Weston said that there would be closure of footpaths around the Castle for a statutory period whilst works were carried out and further details would be given in due course.
  - 9.3 Cllr Mrs Bean said that at the Training Session on 28<sup>th</sup> September 2009 it had been remarked that Councillors should conduct a review of the Annual Budget every April and October. It was proposed that as there would be a review of the Budget in December for assessing the Precept to apply for that this would cover the one for October of this year.

There being no other business the Meeting ended at 9.10pm.

The next Meeting will take place on Friday 13<sup>th</sup> November 2009 at 7.30pm in the Village Hall.