

Sheriff Hutton Parish Council

Minutes of the Parish Council Meeting held on Friday, 13th February 2009 at 7.30 pm.

Councillors present: D Weston (Chairman), D Wooles (Vice Chairman), Mrs P Bean, Mrs J Calvert, B Parkinson, N Anfield and I Read.

1 Minutes of the Last Meeting

The Minutes were approved subject to one small amendment in 5.1 to 'Parish Council will monitor the Bus Timetables'.

2 Matters for Report

2.1 Malton & Norton Service Centre Transportation Survey

Cllr Mrs Calvert said that she felt that there was some input that the Parish Council could put in to the Survey Report and in particular with regard to Paragraph 2. On page 14 of the Parish Plan there has been some input as far as the additional services were concerned for the village and in particular it should be noted that there was no bus service to Strensall particularly to the Doctor's Surgery there and there were inadequate footpaths past the caravan site towards the village. It was felt that there should be aspirations for a higher frequency of bus service as well as safety concerns at the Lodge off York Road through the inadequacy of pedestrian access.

2.2 Christmas Tree in the Square: Unmetered supply - Future Arrangements

Cllr Mrs Calvert read out a letter to indicate the arrangements for the planting of the new tree. Andy of Vertigrow will cut down the existing tree and plant the new one making sure that he avoids the electricity cables which pass underneath the ground. As far as the unmetered supply of electricity was concerned the Clerk indicated that he had spoken to NPower Direct and they had said that there was no way in which the existing electricity supply could be tapped into to put in an automatic timer. The only way round it was for the Parish Council to obtain its own generator for an electricity supply and put in an automatic timer from there. The existing supply in the village was unmetered and could not be altered. The Clerk will make further enquiries. **Action: Clerk**

2.3 Trees: Maps and Photographs

Cllrs Anfield and Parkinson announced that all trees had now been photographed. They could not find numbers for the trees for Old Mill View. They would have to get the numbers organized for the trees to bring the matter up to date. One or two still had to be done and some were missing including the trees themselves. The intention was to bring matters up to date and complete the process.

Action: Cllrs Anfield and Parkinson

2.4 Freedom of Information Act: Publication Scheme

The Clerk announced that he had to hand the model scheme. It was recommended that in view of the size of the modern scheme i.e. six A4 pages, a perennial notice should be placed on the Notice Board in the village and advise residents where they would be able to inspect the documents in question. This was the recommended best practice and Councillors agreed to the Clerk proceeding in this way.

Action: Clerk

2.5 Road Verge Conservation: Report

Cllr Mrs Calvert said that a resident who had been involved in the verge process could not be present at the meeting tonight. The verge on the right hand side coming from the village towards York needs to be cut in March to April each year and again in late summer. The intention behind this is to encourage a more diverse range of native plants and flowers and eventually to provide an attractive and more natural looking approach to the village whilst maintaining the appropriate sight lines etc for road safety in accordance with the North Yorkshire County Council Highways Standards.

Action: Cllr Mrs Calvert

Signed:

Date:

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As has been said the initial approach would be to cut the grass once at the end of March/early April and then to leave the next cut until late August/early September to allow any flowering plants to set seed. The resultant cut material would then be raked up and removed.

NYCC Verge Coordinator recommended that a “wait and see what comes up” approach is taken for the first two years but this need not preclude raising suitable seedlings for growing on and eventually planting out over a small initial area close to the village name sign. It is also hoped that the Field Nats will undertake survey work to record the species found.

The extent of the verge to be managed is from just beyond the village name sign to the last tree before the houses in York Road. Volunteers for cutting, raking and loading the cut will be needed as well as growers for the plants to be listed through NYCC. Anyone who wishes to be involved should contact the resident in question whose name will be put on the Parish Notice Board. It was noted that all those volunteers employed in dealing with this verge conversation need to be covered for insurance particularly for equipment. It was agreed that the Clerk would check the Local Authority insurance to see whether or not they were covered as it would save having to take out a fresh policy.

Action: Clerk

Cllr Mrs Calvert was requested to put a note in the Village News to canvass an opinion similar to the statement quoted in this set of Minutes. **Action: Cllr Mrs Calvert**

2.6 Register of Members’ Interests: Maintenance

The Clerk announced that the Registers that he had put in with the Agenda and papers for the meeting tonight needed to be completed by Councillors as it was some two years since the previous Declarations had been completed and matters had to be brought up to date. These forms will be handed to the Clerk on or before the date of the next meeting. **Action: All Councillors**

2.7 Breach of Bye-laws over the Village Green: Illegal Digging Out of Green and Parking of Vehicles

Cllr D Weston said that there was now a van parked on the road and so there seemed to be no reason why that vehicle having been moved the village green cannot now be reinstated. It was agreed that Mr Redmayne who had cut out the village green in the first place should be requested to put this in hand. There was some query about where the line would be but Councillors seemed to think that the line was self-evident and therefore could easily be re-instated.

It was agreed that a letter should be sent to Mr Redmayne to suggest a site meeting so that everyone knew what sort of work was requested. It was suggested that letters should be sent to all residents indicating that there should be no parking on the village green. It was better to do it that way rather than put up any signs which could be both unsightly and somewhat dictatorial.

Action: Clerk

2.8 Quality Parish Councils: Discussion and Consideration of Resolutions

Cllr D Weston reported again on the meeting that had been held between Councillors and the fact that it had been resolved not to proceed with the Application for Quality Council yet but to request the Clerk to carry on with the qualification for AQA and with his agreement they had considered the draft Resolution which had been prepared and which had been put in with the papers with the Agenda. The Chairman resolved that that Resolution should form part and parcel of the intent of the Council and Councillor Ian Read seconded that proposal which was then passed unanimously.

2.9 Consultation: Proposed Parking Restrictions, Main Street, Sheriff Hutton Councillors had looked at the plan which had been submitted by NYCC and were all rather concerned as to where the yellow lines on the plan began and ended. They were not of a mind that yellow lines should follow the entire length of Main Street but they felt that another plan was needed to show the intent. It must be made clearer perhaps in red pencil as the plan is somewhat confusing at the moment and the Clerk will go back to NYCC accordingly.

Action: Clerk

Signed:

Date:

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2.10 Street Lights in York Road and Main Street: Re-connection

The Clerk announced that the light outside 5 York Road was to be re-connected on Tuesday the 17th February and arrangements were already in hand with Ryedale District Council for replacing the lantern and collar on the light in Main Street. Once that had been done NEDL would then be instructed to carry out the re-connection. **Action: Clerk to Monitor**

2.11 Grant for Notice Board in Church End: Report

The Clerk announced that the Grant had now been approved and moneys received. He had contacted Norton Joinery to put the work in hand. **Action: Clerk to Monitor**

3 Correspondence

3.1 Letter from RDC (7/2/09): Invitation to Extraordinary Parish Liaison Meeting: Noted

3.2 E-mail from YLCA (4/2/09): Upgrading of Roads around Village Green: Noted

3.3 E-mail from YLCA (2/2/09): NYCC Funding Newsletter: Noted

3.4 Quotations for replacing posts at Castle Inn

It was agreed that these quotations would be submitted to Samuel Smith Brewery in Tadcaster.

Action: Clerk

4 Planning Applications

4.1 Approval subject to conditions by RDC of Application 08/01028/FUL: Mr J Petch: Noted

4.2 Approval subject to conditions by RDC of Application 08/01095/FUL: Mrs Helen Hill: Noted

4.3 Approval subject to conditions by RDC of Application 08/01097/FUL: Mr William Fairclough: Noted

4.4 Refusal by RDC of Application 08/01111/FUL: Mr Richard Dale: Noted

4.5 08/01166/FUL: Dr R Glover: Erection of two storey linking extension between dwelling and pool building at Cottage Farm Cottage Lane Sheriff Hutton YO60 6SD

Councillors agreed to support the Application in its present form **Action: Clerk**

4.6 08/01142/FUL: Mr A Iles: Erection of part two-storey/part single-storey extension to east elevation, replacement attached garage with office over, erection of single-storey extension to west elevation and conversion of ground floor of Grooms Cottage to annexed additional domestic accommodation at Castle Farmhouse Main Street Sheriff Hutton YO60 6ST

Councillors agreed to support the Application in its present form. **Action: Clerk**

5 Receipts & Payments

The following receipts were noted

5.1 Receipt: Grant: Ryedale DC (Notice Board) £449.92

5.2 Receipt: Wayleave: NEDL £12.95

5.3 Receipt: Wayleave: NEDL £23.99

The following payments were approved for payment. The resolution was proposed by Cllr Weston and supported by Cllr Mrs Calvert.

5.4 Clerk's Salary (Feb Quarter)

5.5 Tax on Clerk's Salary (Feb Quarter)

5.6 Street Light Repair: RDC £155.28 (inc VAT £20.25)

5.7 Charges for Hire of Rooms in Village Hall

Parish Council £223.65

Neighbourhood Watch £53.28

Parish Plan Progress Group £211.89 £488.82

5.8 Parish Plan: Chrisalis Services: (VAT zero rated) £769.34 (VAT zero rated)

Signed:

Date:

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- 6 Parish Plan
Cllr Wooles indicated that everyone appeared very satisfied with the Final Report copies of which had been prepared and passed round to Councillors. It had been a Community effort from beginning to end. There had been replies, preparation and photographs all prepared by the work group. Only the printing had been conducted outside the village; everything else had been prepared and carried out within the village precincts. Some 954 hours had been undertaken by individuals in their own time. Thanks were offered to Richard Haste acting as Chairman of the work group. Mr Haste felt that after doing this now for some time he wishes to retire and would only consider doing the work in the future if approached when he had the necessary resources.
- 7 Parish Website
Cllr Mrs Calvert announced that a new Webmaster was in place and she had taken the opportunity of thanking the previous occupant for her efforts in the past.
- 8 Exchange of Information
- 8.1 Councillor Read indicated that there were still potholes underneath the snow and these would continue to be chased. **Action: Clerk**
- 8.2 Arrangement for Grass Cutting still has to be made. There had been no response via YLCA although their help had been sought. The Clerk will look into his file and see what other suppliers and contractors might be available. **Action: Clerk**
- 8.3 On the question of the Seat dedicated to Mr & Mrs George Nelson in the Croft, this is to be sited on the left of the path looking towards the fields.
- 8.4 The position on archiving was discussed and it was agreed that this was going to be something for the future.
- 8.5 There was a letter dated 10/2/2009 from a resident regarding the non-existence of a pavement in York Road. The Clerk will speak to NYCC about putting this right and follow it up with a letter.
Action: Clerk
- 8.6 There were four members of the public present including Mr Richard Haste. The Agenda reverted to the parking round the village green as had been discussed under paragraph 2.7. Discussions took place with the parties in question and it was agreed that Mr Redmayne who had cut the green out in the first place would be requested to reinstate with a helper. He will be contacted.
Action: Clerk
Where there was an issue on parking it was agreed with Councillors that parking must apply to all. Some however will be prejudiced as the Village Green goes up to their house walls. The members of the public felt that there should be a policy of live and let live. They hoped the Council would relate to this fact in their deliberations. They wanted to try and preserve the status quo. Times are changing but the car is here to stay. Councillors agreed that they would have to come back to this matter in due course but thanked the members of the public for their contribution.
- 8.7 Richard Haste then said that he supported the summary of the Parish Plan but there would be no summary of the Plan this time as it is going to be submitted by way of a full copy to everyone. He reiterated that he would not be doing the job again unless there was a facility for him to do it in the future and he was approached; he felt that the time had come for a break. He was thanked for his help and his efforts.

The Meeting closed at 9.02pm

The next Parish Council Meeting will be on Friday 13th March, 2009 at 7.30 pm.

Signed:

Date: